

Template for the scrutineer's report to the Executive Committee

Scrutineer's Report to the Executive Committee of the [Insert Scout Group/District name] Scout Council

I report to the Executive Committee on my examination of the accounts of the [Insert Scout Group/District name] for the year ended [Insert date of year end].

Responsibilities and Basis of Report

As the Executive Committee of the [Insert Scout Group/District name] you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Regulations and Rules (R&R) of the Barbados Boy Scouts Association apply.

It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

I have scrutinised the records and the accounts of the [Insert Scout Group/District name], in accordance with the requirements of R&R and followed all the applicable Directions given by the Information Sheet *Accounting and Audit Requirements for Scout Groups and Districts*.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution:

Signed:

Name:

Relevant professional qualification or membership of professional bodies (if any):

Address:

Date: